

Minutes of Annual General Meeting held on 21 March 2023

1. **Meeting Opened: 6:00 pm**
2. **Welcome to Everyone** (President – Stephen Jess)
 - a. Acknowledgement to Country
3. **Attendance:** See sign in sheet

President: Stephen Jess	P	Treasurer: Samantha Talbot	P	Secretary: Joanna Ruxton	P
Vice: Joanne Greske	A	Principal: Rob Slater	P		

Members

Shiralee Wilson	Maria Baira	Marg McPhail	Jammie Jackson	Tanya Nelson
Izaak Eames				

Staff & Students

Emily Chapman	AW	EN	HP	GS
IM				

Visitors

Maree Struhs				
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4. **Apologies:** Jess Marlow, Lesley Latu, Jo Greske, Searstons

5. **Minutes of the previous meeting:**

MOTION: That the P&C Associate accept the 15 March 2022 Annual General Meeting minutes as a true and correct record.

MOVED: Samantha Talbot **SECONDED:** Maria Baira **CARRIED**

6. **Business arising from previous minutes:** NIL.

7. **Treasurer’s Report** – Auditor’s report tabled (scored 5/5 for every score).

MOTION: That the P&C Association accept the Treasurer’s and Auditor’s Report

MOVED: Maria Baira **SECONDED:** Shiralee Wilson **CARRIED**

8. **President’s Report:** including the proposed P&C Budget for 2023.

MOTION: That the P&C Association accept the President’s report and 2023 Budget as tabled

MOVED: Maria Baira **SECONDED:** Shiralee Wilson **CARRIED**

9. **All Memberships Lapsed**

10. Application for new membership/renewals.

Renewing Members	New Members
Maria Baira	Emily Chapman
Izaak Eames	Kate Hughes
Jammie-Lyn Jackson	
Stephen Jess	
Margaret McPhail	
Tanya Nelson	
Joanna Ruxton	
Samantha Talbot	
Shiralee Wilson	

MOTION: To accept renewed and new applications of membership to the Townsville State High School P & C Association

MOVED: Joanna Ruxton **SECONDED:** Samantha Talbot **CARRIED**

11. Election of Office bearers:

School Principal Rob Slater declared all positions vacant and acted as meeting Chair until the new President was elected.

POSITION	NOMINEE	NOMINATED BY	SECONDED
President	Stephen Jess	Joanna Ruxton	Samantha Talbot
Vice President	Maria Baira	Stephen Jess	Joanna Ruxton
Secretary	Joanna Ruxton	Stephen Jess	Samantha Talbot
Treasurer	Samantha Talbot	Joanna Ruxton	Stephen Jess

President Elect: continued the meeting.

12. Motion to change Bank Signatories.

MOTION: The Townsville State High School P & C Association authorise the elected Executive members for 2023 as signatories for the Townsville State High School P&C Association bank accounts through the Commonwealth Bank and CommBiz.

MOVED: Shiralee Wilson **SECONDED:** Jammie-Lyn Jackson **CARRIED**

13. Appointment of Auditor

MOTION: That Darrigan Accounting be appointed Auditor for the Townsville State High School P & C Association for the 2023 period.

MOVED: Shiralee Wilson **SECONDED:** Samantha Talbot **CARRIED**

14. Adopt the Student Protection Risk Management Strategy

MOTION: The Townsville State High School P & C Association adopts the 2023 Student Risk Management Strategy for Townsville State High School.

MOVED: Shiralee Wilson **SECONDED:** Maria Baira **CARRIED**

President: Stephen Jess Secretary: Joanna Ruxton Date: _____

15. Adoption of P&Cs Qld Model P&C Constitution.

MOTION: The Townsville State High School P & C Association adopts the Townsville State High School 2023 P&C Association Constitution as discussed.

MOVED: Maria Baira **SECONDED:** Jammie-Lyn Jackson **CARRIED**

16. Honorary Life Membership Awards - NIL

17. General Business:

The Townsville State High School P & C Association endorses the 2023 New Zealand ski trip and 2023 Tropics trip.

Further proposed school trips or excursions for 2023 will be endorsed at a future meeting.

MOTION: The Townsville State High School P & C Association endorses the planned 2023 New Zealand ski trip and 2023 Tropics basketball trip.

MOVED: Maria Baira **SECONDED:** Jammie-Lyn Jackson **CARRIED**

Meeting Closed: **6:25pm**

Next Annual General Meeting:

Certified as True Record **President:** _____
(Signature)

Date: _____