



# TOWNSVILLE STATE HIGH SCHOOL STUDENT REQUEST FOR P & C SUBSIDY

Strive For Better Things

## STUDENT INSTRUCTIONS:

1. Read eligibility requirements carefully (see over).
2. Complete Section A
3. Personally hand completed document to administration member (Principal, Deputy Principal) for Section B to be completed.
4. Take the form to the office staff and have them complete Section C.
5. Bring the completed application to the next P&C meeting for their consideration.

Failure to provide the necessary documentation will result in delays to your application.

## SECTION A

(To be completed by Student/Parent)

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

1. Name of Student/Group \_\_\_\_\_
2. Date of Birth \_\_\_\_\_ Tag \_\_\_\_ Year Level \_\_\_\_
3. Nature of activity involved \_\_\_\_\_
4. Date of event \_\_\_\_/\_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_/\_\_\_\_
5. Level of involvement (circle) at Regional level / State level / National level of competition. If other, please provide details  
\_\_\_\_\_  
\_\_\_\_\_
6. Are you receiving sponsorship or subsidies to attend the event, from any other source? YES  NO   
If yes, please provide details on separate sheet (including values of other amounts to be received).
7. Is this your first request this year? YES  NO
8. Are you (parent/guardian) a member of Townsville State High School's P & C? YES  NO
9. Any other special information to be considered by the committee? Please attach a separate page detailing this information.

Student Signature: \_\_\_\_\_ Parent Signature: \_\_\_\_\_ Phone: \_\_\_\_\_

## PARENT'S BANK ACCOUNT DETAILS:

BSB - Account Number \_\_\_\_\_ Account Name: \_\_\_\_\_

## SECTION B

(To be completed by Office)

- Have Student Participation Fees been paid: YES  NO
- Are there any other outstanding Invoices YES  NO  Please list : Amount \$\_\_\_\_\_ Description \_\_\_\_\_

## SECTION C

(To be completed by Administration)

Administration comment:  
\_\_\_\_\_  
\_\_\_\_\_

## SECTION D

(To be completed by P. & C.)

Recommendation : Recommended amount of subsidy \$ \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

[ ] Approved  
[ ] Not approved  
[ ] Review at a later date

\_\_\_\_\_  
P&C Member



## TOWNSVILLE STATE HIGH SCHOOL STUDENT REQUEST FOR P & C SUBSIDY

### TOWNSVILLE STATE HIGH SCHOOL P & C STUDENT SUPPORT POLICY

Each year, a percentage or amount of the P & C budget is to be allocated for support of student endeavours.

The P & C Executive will administer the P & C budget allowance for student support but can only recommend on applications from individual students and groups of students which might warrant higher allocations (in certain circumstances) than those detailed in the guidelines below.

The P & C is guided in its deliberations of a policy of equitable support for a wide range of student endeavours (individual and group) throughout the course of the year.

The following guidelines are to assist the members of the Executive of the P&C and are to be used at their discretion in accordance with 3 above:

- (a) Students representing TOWNSVILLE STATE HIGH SCHOOL (either individually or as part of a team, group or ensemble) at Regional, State or National competitions or equivalent, are eligible for financial assistance.
- (b) Each year, individual students are eligible to receive a maximum of \$150 or 1/3 of compulsory costs, whichever is lower (subject to paragraph 2 above).
- (c) Each year, any school team, group or ensemble of five (5) or more students is eligible to receive a maximum of \$600 or 1/3 of compulsory costs, whichever is lower (subject to 2 above).
- (d) A student or group of students may apply for funding in any other level/activity in any one year. A decision on such additional funding will be taken with due regard to existing funds.
- (e) Applications for funding/support should be made in writing to the P & C using an application form which must include a section containing recommendations from the Principal or one of the Deputy Principals.
- (f) The parent (and student if possible) **MUST** attend the P & C meeting to formally present their request.
- (g) Students who have not paid their Student Participation fees (previously known as Textbook and Resource Hire Scheme fees) or have any other outstanding debts to the school will be **INELIGIBLE** for the subsidy.