

Minutes of Meeting held on 21st May 2024

Meeting Opened: 6:01 pm

Attendance

President: Stephen Jess	P	Treasurer: Samantha Talbot	P	Secretary: Dianne Wardenaar	P
Vice President: Maria Baira	P	Vice President: Wyatt Frazer	P	Principal: Murray James	P

Members

Nicole Keedle	Annette Cavallin	Izaac Eames	Emily Chapman	Shiralee Wilson

Staff & Students

Lyn Armstrong				

Visitors

Apologies: Mrs Russo, Joanna Ruxton, Tanya Nelson

President's welcome / comments:

- *Acknowledgement to Country: I wish to acknowledge the Traditional Owners of the land on which we meet, the **Walgurukaba Peoples** and the neighbouring **Bindal Nation**, and their ongoing connection to Country, and pay my respect to the Elders, past, present, and emerging.*

Minutes of the previous meeting

MOTION: That the P&C Association accept the 16th of April 2024 minutes as a true and correct record.

MOVED: Wyatt Frazer

SECONDED: Maria Baira

CARRIED

Junior Report

Presented by:

- Disco held in week 4 Friday 10th, was a success and enjoyed by participants.
- Five Year 9 students attended a yLead conference for Altitude Day at the Brother's League Club.
- Movie & Games Night for Year 9's in week 8 will use leftovers from Disco.
- Movie & Games Night for Year 7 & 8's in week 9.
- Proposal for a Handball Competition being created by Year 8 representatives and supported by Student Council.

MOTION: That the P&C Association accept the Junior report as tabled.

MOVED: Wyatt Frazer

SECONDED: Maria Baira

CARRIED

Principal's Report & TSHS Financial Report:

- Financial documents presented.

President: Stephen Jess

Secretary: Dianne Wardenaar

Date: _____

- The recent run Cross Country Event was a great success and enjoyed both by those participating and spectators alike.
- The outdoor gym plans are progressing, with a mandatory rubber soft fall base.
- Consultation has begun on the school's vision for the future with consultant Eileen Heywood meeting with Year 7 to 12 students, parents, community members, partners and school staff. This will contribute to the process of developing the strategic priorities for the future, clarify school values, and our Statement of Intent.

The TSHS Financial Report was tabled including:

- Cash Flow Management Report,
- Budget Overview Report,
- Balance Sheet Summary Report,
- School Financial Snapshot,
- Resource Hire Scheme Percentage Paid as at 21-5-2024.

MOTION: That the P&C Association accept the {date here} Financial Reports and Principal's Report as tabled.

MOVED: Emily Chapman

SECONDED: Wyatt Frazer

CARRIED

Business arising from previous minutes:

- Supercars event update – 5th June 4:15pm Information night for volunteers Library
- 100 year update – Thurs 3:15pm meeting

Correspondence In & Out: (see Appendix C)

Business Arising from Correspondence:

- P&C Membership Applications – Annette Cavallin, Amanda Holley, Robert Lambert, Nicole Keedle, Davalee Russo
- TSHS Student request for P&C subsidy (\$150) – Ricky Dunn, AFL (Cairns)

MOTION: That the P&C Association accept and approve the application for Membership from Annette Cavallin, Amanda Holley, Robert Lambert, Nicole Keedle, Davalee Russo

MOVED: Shiralee Wilson

SECONDED: Maria Baira

CARRIED

MOTION: That the P&C Association approves the student request for subsidy of \$150 from Ricky Dunn.

MOVED: Sam Talbot

SECONDED: Maria Baira

CARRIED

Treasurer's Report: (See Appendix A for summary table)

- Roll over Term Deposit
- Endorse the accounts payable schedule for approval for April 2024 to the sum of \$23 687.45 from the Canteen account.

MOTION: That the Treasurer's Report be accepted, and payments as listed be endorsed.

MOVED: Sam Talbot

SECONDED: Wyatt Frazer

CARRIED

President: Stephen Jess

Secretary: Dianne Wardenaar

Date: _____

Canteen Report:

- New register/terminals have been installed
- A new casual staff member has been employed
- Discussion on sugar levels in flavoured mineral water drinks. Sale of flavoured mineral water drinks is to be retained as they are no worse than other drinks being sold.

MOTION: That the P&C Association accept the Canteen report as tabled.

MOVED: Wyatt Frazer

SECONDED: Shiralee Wilson

CARRIED

General Business:

- Year 12 formal venue has been booked, with further information to come.
- Japan Trip – Mr Izaak Eames and Ms Ash Ward fundraising to offset cost of teachers travel and reduce overall costs to students. Coffee cart to be run during Supercars car parking and a sausage sizzle at Bunnings. P&C to support with notice given to use insurance cover.
- Wyatt Frazer to do SOP for car parking event.

MOTION: P&C to allow TSHS to use Ivy A/c for sale of 100 Year Gala Dinner Tickets

MOVED: Emily Chapman

SECONDED: Shiralee Wilson

CARRIED

MOTION: Reward students as per last year for car parking volunteering.

MOVED: Emily Chapman

SECONDED: Wyatt Frazer

CARRIED

Meeting Closed: 7:30pm

Next Meeting: 18th June, 2024

Certified as True Record

President: _____
(Signature)

Date: _____

Appendix A: Treasurer's Report for April 2024

Appendix B: Action list

Meeting Date	Action Item	Responsible Person	Status/ Due Date	Comments	Finalised Y/N
21-5-2024	SOP for Supercar car parking	Wyatt Frazer			

Appendix C: Correspondence