



Townsville State High School Parents & Citizens Association Volunteer Supercars Carparking **Frequently Asked Questions**

Why do you need volunteers, what will I do?

To make this a successful and profitable event for the school we need your help!

There are three different roles, all of them vital to make this event a success.

They are:

- Gate Attendant (adult) - taking payment for on the day sales and checking the parking passes are valid on entry
- Volunteer Coordinator - overseeing the operations, supporting the volunteers on shift & keeping them happy and well fed
- Adult and Student Carparking Attendants - directing vehicles around the oval and directing cars towards the next available parking spot, with a wave of a lightsabre.

Why does TSHS P&C run this as a fundraiser?

Firstly; there are a lot of excellent initiatives that we enjoy funding, such as support for: students' sporting and cultural endeavours; school facility improvements such as the new outdoor gym; annual bursaries and prizes; costs of camp buses; student council initiatives and so on.

And secondly; We'd be mad not to! TSHS are very fortunate to be able to provide the closest carparking option to the Supercars. This single, annual event is the P&C's *only* fundraiser and raises more in one weekend than doing dozens of raffles and sausage sizzles, with less effort.

What do I need to bring/wear?

You must wear fully enclosed shoes whilst on the school site. Bring a sun safe hat and wear sun safe clothing for your shift. Sunglasses are a good idea too as it can get glary. Apply & reapply sunscreen and you may also like to bring insect repellent.

We do have hot and cold drinks including bottled water available for our volunteers, but you might like to bring your own reusable water bottle. Other than that, just bring a big smile, your enthusiasm and have lots of fun!

Where do I park?

In the school grounds, no charge of course. Refer to the sitemap below. Follow the

yellow arrows to the First Street entrance of the school and once inside park where indicated, somewhere around the South-west corner of the hall.

What should I do when I first arrive?

- 1) Report to the Courtside Cafe, near the Hall
- 2) **Sign in** on the volunteer register and introduce yourself to the Volunteer Coordinator
- 3) Grab a high viz vest + volunteer lanyard, both to be worn for the duration of your shift.
If you're a car parking attendant, grab a parking wand aka light saber and check the batteries
- 4) Each area will have a walkie-talkie - if you have been assigned one, check it is fully charged and do a quick comms check
- 5) Sunscreen on, remember to always wear your hat and be sun safe
- 6) Grab a drink out of the fridge, now's also the time for that final bathroom pitstop!
- 7) Head out towards the oval and receive a hand over from the outgoing volunteer
- 8) Throughout your shift the Volunteer Coordinator will keep in touch with you - please notify them of any hazards or potential issues

What do I do once my shift is over?

- 1) Firstly, thanks for your Once your shift has finished head back to the Courtside Cafe, return any equipment such as hi-viz vest, lanyard, light sabre and place radios on charge
- 2) **Sign off** from the volunteer register
- 3) Please refuel with any hot/cold food and drinks out of the fridge, with thanks to our Pitstop Crew aka our lovely Canteen ladies
- 4) Loved it! You can sign up for another shift (if available) and you'll receive another 5 tickets into our Volunteer Prize raffle, plus every shift students earn 25 gotchas or \$25 towards their school fundraising event/Senior Formal

What are the tasks? a. Gate Attendant: check pre-paid tickets or stickers. Use the EFTPOS machine to sell tickets or take in cash and give change, use the iPad to scan in pre purchased tickets. b. Let people know that the P&C are fundraising for the school this year. c. Directing cars to the oval: you'll be placed at intervals along the route to the oval – wave that lightsabre and point drivers in the right direction. d. Directing cars to available car parking spaces: this can get a bit busy! During Supercars there will be painted lines to help keep cars neat and tidy. Point cars to spaces, try to make sure they can park front in. Reverse parking is discouraged during busy times when cars are queuing up.

Do I get into other people's cars and park their cars for them?

No, absolutely not. It's not what this role is about, and our insurance does not cover us to do that. We are **not** a concierge service; we are just there to direct the vehicles onto the oval and into the parking bays.

MAP: TSHS Supercars Volunteer access, parking & sign in (Courtside Café)

