Resource Scheme (2027)

To assist parents in meeting the costs of textbooks and other resources, Townsville State High School together with the Parents and Citizens Association offers a Resource Scheme involving the temporary use of text books and other equipment and the purchase of consumables and materials for their children in return for a specified fee.

YOUR CONTRIBUTION: $180 Yrs 7 - 9
$200 Yrs 10 - 12

Participation in the Resource Scheme is voluntary. Any parent who does not wish to participate in the scheme is still responsible for providing their student with the necessary items and covering the cost of activities for engaging in the curriculum.
Your contribution of $180 Yrs 7-9 and $200 Yrs 10-12 plus the Government Textbook and Resource Allowance cheque forwarded directly to the school for students in Years 7 to 12 will provide the following towards your student's education:

- Use of a variety of textbooks, specialized reading resources, dictionary and class sets
- All printed class worksheets and handouts, excluding colour photocopies and student's personal photo copying
- Basic materials, equipment and consumables used for The Arts, Industrial Design and Technology, Hospitality, Health
- Materials used for classroom projects
- Printing, software. (Print Manager will record and control printing for your student)

The Resource Scheme provided in this package is for a set contribution. It is not available in part. You may be eligible to claim this cost on your tax return so please retain your receipt for proof of purchase.
Townsville State High School provides a Resource Scheme to benefit all student and parents. Participation in the Resource Scheme is voluntary, however, the school can provide the best value for money through bulk purchasing of quality products. Participation in the Resource Scheme also ensures that teachers can distribute resources to students immediately, thus improving the quality of teaching and learning time for all.
The following conditions apply to the Resource Scheme:

- Students will provide their own personal stationery requirements
- Resources issued to students are to be kept in good condition
- Students may be responsible for up to the full cost of books that are negligently damaged or lost. The school should be immediately notified of the loss of any books.
- Students must return resources prior to leaving the school and/or at the end of each year
- If a student starts during the school year, the contribution is reduced on a pro-rata basis
- If a student exits the school having paid a fee, a pro-rata refund will be made. Refunds are based on the full charge (which include the textbook Allowance and parent/carers charge), less cost of consumed materials and/or cost of replacing lost or damaged textbooks
- Resources provided under the Resource Scheme cannot be issued to students whose parents/caregivers choose not to participate
- The Principal may refuse to admit a student to the Resources Scheme if there are outstanding payments from the previous year.

In accordance with procedures for the operating of a Resource Scheme, parents/caregivers are required to sign a formal agreement of participation. This may be completed on enrolment.

Payment can be made by cash, direct Internet payment, BPoint/QParents, Visa, MasterCard or EFTPOS. A receipt will be provided. This payment is requested to be made in full by the end of March 2026. Parents/caregivers experiencing financial difficulty, or who cannot make payment by this time, are asked to complete a payment plan with our Finance Team.

****** If you do not wish to participate in the scheme, please advise the school via SRS@townsvilleshs.eq.edu.au**
Parents will be expected to provide all necessary textbooks and resources above for their student's as required for all courses of study.
Resource lists are accurate at time of printing; please confirm classroom requirements with staff prior to purchasing.

Please contact our Finance Team if you have any questions or concerns about this scheme

LISTED BELOW ARE ADDITIONAL CHARGES FOR SPECIFIC SUBJECT RESOURCES
PAYMENT OF SUBJECT RESOURCES ARE DUE BY THE END OF MARCH 2027

	Amount per year
TROPICS ACADEMY	$50
YEAR 10 CERTIFICATE II IN MANUFACTURING	$160
YEAR 11 CERTIFICATE III BUSINESS	No Charge
YEAR 11 CERTIFICATE II SPORTS COACHING	No Charge
YEAR 11 CERTIFICATE II COMMUNITY SERVICES	$100
YEAR 11 / 12 AQUATIC PRACTICES (SNORKLING) - Excursion	$110
YEAR 11 – CERTIFICATE II IN HOSPITALITY	$160
YEAR 12 – CERTIFICATE II IN HOSPITALITY	$160
YEAR 11 – FURNISHINGS SKILLS	$160
YEAR 12 – FURNISHINGS SKILLS	$160
YEAR 11 CERTIFICATE II IN ELECTROTECHNOLOGY	$160
YEAR 11 CERTIFICATE II IN AIRCRAFT LINE MAINTENANCE	No Charge
YEAR 12 CERTIFICATE III IN AVIATION (UNMANNED)	$100
YEAR 12 CERTIFICATE III HEALTH (continuing on from Cert II only)	$498
RESOURCE HIRE SCHEME FEES FOR YR 10, 11 AND YR 12 (ALL STUDENTS)	**$200**
TOTAL AMOUNT TO BE PAID	**$**

NOT INCLUDED:
ALL STUDENT RESOURCE SCHEME FEES DO NOT INCLUDE ANY OF THE FOLLOWING:

- INTERSCHOOL SPORT
- EXCURSIONS/CAMPS
- EXTRA CURRICULAR ACTIVITIES
- ANY ITEMS LISTED ON THE STATIONERY LIST
- ANY EXTERNAL STUDIES e.g. CERT. COURSES

THESE ARE OPTIONAL EXTRAS AND WILL BE INVOICED SEPARATLEY AS REQUIRED.

OUTSTANDING DEBTS:
Students who have not paid Resource Hire Scheme fees or who have outstanding debts with the school may be ineligible to attend non-compulsory education and school organised activities. This includes but not limited to – purchasing a Senior Jersey, Senior Formal, Recreational Trips, Tours and Excursions, Sponsorship support from the P & C Association, use of the school bus (charge per trip of $10 will be payable), extra-curricular activities including sporting teams and TAFE Courses.

Student Resource Scheme - Participation Agreement Form

The Student Resource Scheme

The Student Resource Scheme (SRS) is a user-charging scheme operated by schools to provide parents with a mechanism to access individual student resources that are not funded by the government.

Government funding for schools does not extend to individual student resources and equipment for their personal use or consumption. Supply of these items, such as textbooks and personal laptops/iPads, is the responsibility of the parent.

The objective of the scheme is to provide parents a convenient and cost-effective alternative to individual supply of resources for their students. Participation in the SRS is optional, and no obligation is placed on a parent to participate.

Terms and conditions for participating in the scheme are provided on the reverse side of the form. Information is also provided on the Textbook and Resource Allowance (TRA) where applicable.

This Participation Agreement Form applies for the duration of a student's enrolment at the school, however parents who are participating in the scheme can choose to opt out from the SRS in future years by completing a new Participation Agreement Form. Any new Participation Agreement Form submitted annually and received by the school will supersede the previous form lodged.

Parents pay the annual participation fee in accordance with the selected payment arrangement. If a student joins the school mid-year, a pro-rata participation fee may apply.

Parents not participating in the scheme must provide their student with all items that would otherwise be provided by the scheme as detailed in the information provided by the school. Parents can choose to join the SRS in future years by completing a new Participation Agreement Form.

To assist schools in managing and administering the scheme, parents are requested to complete the Participation section of this form and return it to the school.

If parents have not completed and returned the form before the due date indicated by the school in the SRS Annual Parent Information documents, the school will take the view that the parent does not wish to participate.

Payment

On agreeing to participate in the SRS, a parent agrees to pay the participation fee as advised and invoiced by the school. For families experiencing financial hardship, please contact the school as soon as possible to discuss options available.

Participation

☐ **YES** **I wish to participate in the Student Resource Scheme.** I have read and understand the Terms and Conditions of the scheme (see reverse) and agree to abide by them and to pay the annual participation fee in accordance with the selected payment arrangement. I understand that I can opt out of participation in the SRS in any year by completing a new Participation Agreement Form.

☐ **NO** **I have read the terms and conditions and I do not wish to participate in the Student Resource Scheme.** I understand I must provide my child with all items that would otherwise be provided by the SRS as detailed in the information provided by the school. I understand that I can choose to join the SRS in future years by completing a new Participation Agreement Form.

School Name	
Form Return Date	
Student Name	
Year Level	
Parent Name	
Parent Signature	
Date	

Privacy Statement

The Department of Education collects the information you complete on the Participation Agreement Form in order to administer the Student Resource Scheme (SRS). The information will only be accessed by school employees administering the SRS. However, if required, some of this information may be shared with departmental employees for the purpose of debt recovery. Your information will not be given to any other person or agency unless you have given permission or the Department of Education is authorised or required by law to make the disclosure.

Terms and Conditions

Definition

1. Reference to a "parent" is in accordance with the definition in the *Education (General Provisions) Act 2006* and refers equally to an independent student.

Purpose of the SRS

2. In accordance with the *Act*, the cost of providing instruction, administration and facilities for the education of students enrolled at state schools who are Australian citizens or permanent residents, or children of Australian citizens or permanent residents, is met by the State.
3. Parents are directly responsible for providing textbooks and other personal resources for their children while attending school.
4. The SRS enables a parent to enter into an agreement with the school to provide the resources as advised by the school for a specified annual participation fee.

Participation in the SRS

5. Participation in the SRS is optional and parents are under no obligation to participate.
6. The school will provide parents with a list of resources supplied by the SRS to enable parents to assess the cost effectiveness of participation.
7. Parents indicate whether or not they wish to participate in the SRS by completing this Participation Agreement Form.
8. Parents must complete and sign the Participation Agreement Form and return it to the school by the advertised date.
9. This agreement is for the duration of the student's enrolment at the school, unless a new Participation Agreement Form is completed.
10. Parents are given the option annually to choose whether to participate in the SRS or not by completing this form.
11. Where a parent signs up to participate in the SRS they are agreeing to pay the annual participation fee for the items provided by the SRS.
12. Payment of the participation fee implies acceptance of the SRS including the Terms and Conditions irrespective of whether or not the signed form has been returned.
13. Where a student starts at the school during the school year, the parent may be entitled to pay a pro-rata participation fee to participate based on a 40-week school year.
14. Where a participation fee has been paid and a student leaves the school during the year, the school must determine if the parent is eligible for a pro-rata refund. This will also take into account any pro-rata of the Textbook and Resource Allowance (TRA) (see Additional Information regarding TRA eligibility) and any outstanding SRS debts (including any debts from damaged or non-returned items). Where the cost of outstanding debts is higher than the calculated refund, the parent is liable to pay this balance of funds.

Non-Participation in the SRS

15. Parents who choose not to participate in the SRS are responsible for providing their student with all items that would otherwise be provided by the SRS to enable their student to engage with the curriculum.
16. The school will provide non-participating parents with a list of resources the parents are required to supply for their child.
17. All items included in the SRS must be able to be independently sourced, purchased and supplied by parents who choose not to participate in the SRS.
18. As the SRS operates for the benefit of participating parents and is funded from participation fees, SRS resources will not be issued to students whose parents choose not to participate in the SRS.

The Resources

19. SRS funds received by the school will only be expended on student resources outlined in the school's SRS and will not be expended on other items or used to raise funds for other purposes.
20. In return for payment of the participation fee, the SRS will provide the participating student with the entire package of resources for the specified participation fee. It is not available in parts unless specifically provided for by the school in the fee structure.
21. The resources, as determined and advised by the school maybe:
    - retained by the student and used at their discretion; or
    - used/consumed by the student in the classroom; or
    - hired to the student for their personal use for a specified period of time.
22. All SRS resources hired to a student for their temporary use remain the property of the school. The resources must be returned by the agreed date or if the student leaves the school.
23. Parents are responsible for ensuring that any hired SRS resources provided for their child's temporary use are kept in good condition.
24. The school administration office must be notified immediately of the loss or damage to any hired item.
25. Where a hired item is lost, not returned, or damaged, parents will be responsible for payment to the school of the value of the item or its repair.
26. The replacement cost of any resource may be up to the maximum value (subject to depreciation where appropriate) of the acquisition cost to the school.
27. Parents may be responsible for supplying their child with other resources not specified in the SRS as advised by the school.

Payment Arrangements

28. Payment of the participation fee may be made in whole, as per a nominated payment plan, or for another amount as approved by a Principal.
29. Payment of the participation fee must be made as per the payment methods nominated by the school.
30. Any concessions relating to the participation fee will be at the discretion of the Principal.

Debt Management

31. Payment of the participation fee is a requirement for continued participation in the SRS.
32. Non-payment of the participation fee by designated payment date(s) may result in debt recovery action in accordance with the Department's Debt Management Procedure https://ppr.qed.qld.gov.au/pp/debt-management-procedure

Parents' Experiencing Financial Hardship

33. Parents experiencing financial hardship who are currently participating in or wish to participate in the SRS should contact the school to discuss options.
34. Principals may vary payment options, negotiate alternative arrangements and/or waive all or part of the participation fee for parents experiencing financial hardship.
35. The onus of proof of financial hardship is on the parent.
36. The school may require annual proof of continuing financial hardship.
37. All discussions will be held in the strictest confidence.

Additional Information

Textbook and Resource Allowance (TRA)

- The Queensland Government provides financial assistance to parents of students in Years 7 to 12, to offset the costs of textbooks and other resources. Assistance is provided in the form of a TRA which is paid through the school. Refer to the department's website for current TRA rates https://education.qld.gov.au/about-us/budgets-funding-grants/grants/parents-and-students/textbook-resource-allowance.
- The TRA is used to offset the fees associated with participation in the SRS.
- Parents not participating in the SRS will receive the TRA directly from the school.
- Parents not participating in the SRS should contact the school directly if they do not automatically receive the payment.